

## Important information for persons/institutions submitting inquiries

Robert Bosch Stiftung GmbH  
Heidehofstraße 31  
70184 Stuttgart

The Robert Bosch Stiftung does not accept unsolicited grant requests, but only preliminary inquiries. To permit us to process your inquiry quickly and efficiently, please be sure to observe the following requirements:

- Your inquiry should summarize the project and financing concept succinctly and not be longer than two pages.
- After the foundation has examined your inquiry, you will receive either an invitation to file a request or a rejection letter.

The inquiry must provide information on the following issues:

1. Who is presenting the inquiry (person/institution)?
2. What is the subject matter of the inquiry? (Title and description of the planned project)
3. Which aims are you pursuing with this project?
4. How do you intend to achieve these aims?
5. What is new about your project?
6. Which potential or existing partners and sponsors for the project can you name?
7. Which total cost does the preliminary calculation anticipate?  
Which proportionate share of funding from the foundation are you considering?
8. Is the planned project a non-profit activity?
9. During which period is the project planned to take place?
10. Please substantiate the relationship of your project to the focus areas and programs of the Robert Bosch Stiftung briefly.

Please send your inquiry to the following address:

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D-70005 Stuttgart

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Fax: +49 711 46084-1094

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