

Application Guidelines for the

## **Robert Bosch Junior Professorship Research into the Sustainable Use of Natural Resources**

### **Selection process**

The application may be initiated by both partners, e.g. the candidate and a potential host institution. However, the application may only be submitted by the candidate.

The selection process will be a **two-step procedure**. Based on the initial applications, the selection committee will shortlist up to 6 candidates who will be invited to participate in the second round.

### **First Round**

Deadline for application is **13 May 2011**. Please submit the following documents:

1. covering letter explaining your motivation and stating your relevant qualifications,
2. detailed and up-to-date CV reflecting your research and teaching experience as well as copies of relevant certificates obtained,
3. list of five favourite publications (please note: these publications should be the five, that applicants consider to be the most important among their scientific work. Reference should only be made to work that has either been published or where publication is accepted, but not yet published. In the case of the latter, papers should be submitted in manuscript form, together with confirmation of acceptance by the publisher.),
4. brief abstract of max. 15 lines and outline of max. 6 pages of your research plans for five years (please refer to criteria mentioned in the call for applications),
5. a document reflecting the present state of your discussion with a possible host institution in Germany or - if already possible- a letter of reference from the host institution.

If you get selected for the second round, the Foundation is willing to support your negotiations with your potential host institution. If you wish to attain a tenure track position, the Foundation will also assist in the negotiations.

**There are no application forms, but please use the cover sheet below.**

The Foundation will inform all candidates of the results of this selection round by **15 July 2011**.

## Second Round

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Shortlisted applicants will be required to submit the following additional documents by **14 October 2011**:

1. a detailed research plan for the following five years (max. 20 pages) with
  - a brief abstract (max. 15 lines) and keywords on sector and objectives of your research and scientific discipline,
  - introduction to your research area with reference to the latest international results in this area,
  - aims and objectives of the proposed research, including cross-references to the aims of the Junior Professorship program and the research in your host institution, such as possible synergies,
  - detailed research plans, including the dates of when the research should start and end, experimental approaches, methods/techniques, geographic research area(s), milestones,
  - scientific collaborations. Please list names and affiliations of each major co-investigator and indicate their roles in the respective joint projects.
  - outlook on the expected results.
  
2. a budget plan for five years. A maximum grant of 1.000.000 € may be requested for a period of five years, and may cover up to 90% of all costs. A minimum of 10% of all costs must be covered by the host institution. Your budget plan should contain information on:
  - the estimated amount of total costs of your planned research (including funds from third parties),
  - the amount of your annual gross income as well as the employer's contribution to social security for five years, if it is to be paid by the Robert Bosch Stiftung. If this is not the case, please indicate the source of your income and provide a confirmation of this source (e.g. the host institution or other grant making agencies).
  - an estimated budget of the research items you plan to cover with the funds by the Robert Bosch Foundation, such as annual income of all proposed co-workers, e.g. Ph.D. candidates, technicians etc., research and travel expenditure. Please list consumables and similar items as flat sums.
  - existing grants from other agencies: subject, amount and funding period.
  - planned or submitted additional grant applications to relevant funding agencies: subject, amount of funding and period applied for.
  
3. a letter from the host institution confirming
  - willingness to host you and provide adequate resources (room, laboratory space, access to research infrastructures and libraries) including an estimate of the monetary value,
  - contributions to your salary and your co-workers, including an estimate of the monetary value,

- that you will have the same rights and duties as a normal junior professor in the faculty with a confirmation of maximum administrative and teaching duties,
- (if applicable) confirmation of a tenured position for you after expiry of the grant and successful evaluation by the host institution.

The letters of the host institution must be signed by the Head of Department and the host institution's Head (e.g. President of the university, Director of the research institution). All applications must contain the following statement, signed and dated: „I hereby confirm that all statements I have made in my application above are complete and correct.“

All shortlisted applicants submitting these documents will be invited to present their plans in front of the selection committee in Stuttgart, Germany, **in November 2011**. The Foundation will cover travel expenses.

Based on the recommendations of the selection committee, the Foundation will make a final decision as to who will receive the grant. The earliest possible date for a successful applicant to take up the position is **1 March 2012**.

### **Preliminary time schedule**

March 2011	Program announcement
13 May 2011	Deadline for first round applications
Until 15 July 2011	Shortlisting of applicants
14 October 2011	Deadline for second round applications
November 2011	Selection seminar in Stuttgart
Until end of	
December 2011	Final decision
1 March 2012	Earliest possible date for position to be taken up
March/April 2012	Public grant ceremony

### **Submission of applications**

Applications must be submitted in English in hard copy (not via E-Mail or other electronic forms). Please do not use folders.

Please submit your application to the following address:

Robert Bosch Stiftung GmbH  
Anna Müller-Trimbusch  
Postfach 10 06 28  
D-70005 Stuttgart, Germany

For further information please contact Anna Müller-Trimbusch (Telephone +49 (0) 711 46084-81 or [anna.mueller-trimbusch@bosch-stiftung.de](mailto:anna.mueller-trimbusch@bosch-stiftung.de))

**Cover Sheet**

**Application for the Robert Bosch Junior Professorship  
Research into the Sustainable Use of Natural Resources**

**Personal Details**

Last Name		First and Middle Name	
Nationality	Year of PhD	Date of Birth	

**Current Home Institution**

Name of Institution, Department

**Business Address**

Street, City, State and County, Zip/Postal Code

Phone, Fax, Email

**Home Address**

Street, City, State and County, Zip/Postal Code

Phone, Fax, Email

**Prospective Home Institution in Germany**

Name, City

Phone, Fax, Email of Contact Person

**Research Project**

Title

Topics	Methods
Academic Disciplines	Countries

Keywords

How did you learn about the Junior Professorship?